# Sign-off Sheet

### DEPARTMENT OF JUSTICE Emergency Management Overview

**Item:** Emergency Management Overview  **Date Delivered:** **04.03.2019  
Date Due:**  **05.03.2019**This high level design document (v 1.2) provides the high level specifications, approach and content outline for the **Department of Justice Emergency Management Overview** module.

Savv-e will only commence work on the next phase of the project once the high level design document has been reviewed and approved.

Please sign and return this form to Savv-e by the due date indicated above.  
Delays in return of this form may impact the schedule and budget.

### Approval:

I have thoroughly checked the high level design of the above course, and have marked up the document with all necessary modifications, consolidated from all reviewers.

I understand that changes to any of the following after signoff of this document will likely result in schedule and/or budget adjustments:

learning objectives

instructional approach/model

number and structure of topics

amount of content within each topic

technology specifications

media requirements

|  |  |  |
| --- | --- | --- |
| Name (Please Print)  ....................................... | Signature  ....................................... | Date  ...../...../.... |